



**THE LAW SOCIETY OF UPPER CANADA  
APPLICATION FOR EXEMPTION FROM CHANGE IN  
STATUS: PRACTISING LAW ON PRO BONO BASIS  
UNDER SECTION 3.1 OF BY-LAW 5**

**Instructions:** Complete all sections. Provide additional information on a separate sheet if required. Submit the original application to Administrative Compliance.

**PART A – APPLICANT INFORMATION**

<b>1. Personal Information</b>	<b>2. Home And Business Contact Information</b>
First Name: _____  Middle Name(s): _____  Last Name: _____  Date of Birth: ____/____/____ <div style="text-align: center; margin-left: 100px;">DD MM YYYY</div> I was called to the Ontario Bar on:  ____/____/____ <div style="text-align: center; margin-left: 100px;">DD MM YYYY</div>	Home Address: _____  _____  _____  Home Number: (    ) _____  Facsimile Number: (    ) _____  Home E-mail Address: _____   Business Address: _____  _____  _____  Business Number: (    ) _____  Business Facsimile Number: (    ) _____  Business E-mail Address: _____
<b>3. Status (choose one)</b>	
A. <input type="checkbox"/> Sole Practitioner in Ontario B. <input type="checkbox"/> Partner in a Law Firm in Ontario C. <input type="checkbox"/> Employee in a Law Firm in Ontario D. <input type="checkbox"/> Associate in a Law Firm in Ontario E. <input type="checkbox"/> Employed in Education in Ontario F. <input type="checkbox"/> Employed in Government in Ontario G. <input type="checkbox"/> Employed other, in Ontario H. <input type="checkbox"/> Not working I. <input type="checkbox"/> Not in Ontario	

**4. List chronologically each law society or governing body of a legal professional of which you are now, or have been a member:**

Law Society or Governing Body	Address	Telephone	Date of Call & Admission	Status
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

*You are required to provide the original Certificate(s) of Standing (notarized with seal and dated within the last 30 days) from each law society or governing body other than Ontario of which you are or have been a member. Each certificate should be mailed to the Law Society of Upper Canada directly by the governing body.*

**5. What ProBono Law Ontario program will you be providing ProBono services for?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**6. In what area of law do you intend to practise?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**7. Information on the supervising Lawyer who will be supervising the *pro bono* work that you perform.**

a) Is your supervising Lawyer a Pro Bono Law Ontario (PBLO) program co-ordinator?

YES:  NO:

b) Name of supervising Lawyer: \_\_\_\_\_

c) Title of supervising Lawyer: \_\_\_\_\_

d) Name and Address of the Organization/Firm  
of your supervising Lawyer: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

e) Phone number of supervising Lawyer: (     ) \_\_\_\_\_

f) Facsimile number of supervising Lawyer: (     ) \_\_\_\_\_

g) E-mail address of supervising Lawyer: \_\_\_\_\_

**PART B - DECLARATION and UNDERTAKING**

I hereby authorize The Law Society of Upper Canada to make enquiries of any person or government, any official or body, including, without limitation, any police or academic authority, with regard to my background or character. On request by a Law Society of Upper Canada Official, I will furnish any specific additional authorization or any release that is required for the purpose of enabling The Law Society of Upper Canada to obtain information related to my background and character.

I undertake that if the Law Society permits me to practise law *pro bono* and gives me ProBono Status, I will comply with the *Law Society Act*, By-Laws, the *Rules of Professional Conduct*, and other rules, regulations, and requirements of the Law Society of Upper Canada. As well, I undertake the following:

- I will file a Law Society Annual Report for each year in which I do *pro bono* practice.
- I will file an annual exemption as required with LAWPRO.
- I will not ask for nor receive any compensation of any kind (except for out-of-pocket expenses incurred) in connection with legal services rendered as *pro bono* practice.
- I will practise law only in the form of *pro bono* services through an approved legal assistance organization and under the supervision of a *pro bono* program supervising Lawyer.
- I will not handle trust funds or have access to a trust account.
- I will notify courts and tribunals before which I may appear of my ProBono status.

I understand that I have a continuing obligation to notify The Law Society of Upper Canada immediately of any change to the information that I have provided herein.

I, \_\_\_\_\_, solemnly declare that all information provided by me in this application or supplemental thereto, and in the documents furnished in connection with this application is true and complete.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

***(for office use only)***

***Approved by:*** \_\_\_\_\_ ***Approval date:*** \_\_\_\_\_